

**BATV
BOARD MEETING MINUTES
APRIL 24, 2009- 7:45 A.M.
BATAVIA SCHOOL DISTRICT- ADMINISTRATIVE MEETING ROOM**

CALL TO ORDER- The board meeting was called to order at 7:46 a.m. by Kermit Carlson.

ROLL CALL- Board members in attendance were as follows: Matters, Drexler, Carlson, Harris, Wolff and Scheetz. Foltos would attend at 7:47a.m. Sohr and Tondryk were absent. Staff in attendance was Brens and Deitchman. Also in attendance was minute taker Deanna Kellum.

TIME OF ADJOURNMENT- The time of adjournment was set for 8:45 a.m. **Motion was made by Scheetz, seconded by Drexler. A voice vote was taken. Motion passed.**

APPROVAL OF MINUTES- Carlson entertained a motion to approve the minutes from the March 27, 2009 regular Board meeting as presented. **Motion was made by Harris, seconded by Matters. A voice vote was taken. Motion passed.**

TREASURER'S REPORT AND FINANCE COMMITTEE REPORT- Deitchman updated the Board. The latest financial report was sent out to the Board via e-mail. All accounts are balanced and things are on target Deitchman brought to the Board's attention the fraudulent charges made on the BATV credit card recently. The credit card company contacted her and stated the card had been used in New York. The old account has been closed, all charges have been dropped and new cards have been given with a new account number. **Motion was made by Harris, seconded by Matters to approve the Treasurer's report. A voice vote was taken. Motion passed.**

STATION MANAGER'S REPORT- Deitchman updated the Board. Deitchman stated that April has been a very busy month for the station. There has been a lot of volunteer activity as well as a lot of sport coverage. Deitchman stated she is in the process of doing staff evaluations. Once done with the evaluations she will meet with the HR committee.

BATV PROGRAM DIRECTOR'S REPORT- Before the Board was the BATV schedule of events and volunteer hours for April 2009. Brens also stated the month of April has been very busy. She told the Board there will be two boys from St. Charles help with commentary for the varsity baseball games. Brens also reminded the Board of tonight's bowling challenge at Funway from 6-8 p.m.

POLICY COMMITTEE REPORT- Carlson entertained a motion to direct the Treasurer to make the disbursement to the School District for the approved remodel expense previously approved on 4/9/09 by the Board for an amount not to exceed \$26,641.00. **Motion was made by Carlson, seconded by Wolff. Roll call vote was taken. A voice vote was taken. Motion passed.**

Carlson explained to the Board the Policy Committee's recommendation to allow the Station Manager to increase the size of staff to four or more as defined by the Illinois Department of Labor rules with respect to the un-employment insurance filing requirements. Per the Station Manager's conversation with Darlene Kennedy the cost per year would be \$1,268. **Motion was made by Scheetz, seconded by Wolff to adopt a policy that directs the Treasurer to budget for and expend funds necessary to pay unemployment insurance as required to allow the Station Manager to increase the size of the BATV staff to four employees. A voice vote was taken. Motion passed.**

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The Policy Committee came before the Board requesting them to adopt a policy that will direct the Secretary of the Board to prepare approved bullet point action item minutes to be posted on the Web site. **Motion was made by Harris, seconded by Wolff. A voice vote was taken. Motion passed.**

TECHNOLOGY COMMITTEE REPORT- Wolff gave an update. The Tight Rope system has not been delivered as of yet. Brens will be calling the company to find out when they should be expecting it to come in. Staff is currently working on a way to broadcast live on sight. They hope to come before the Board next month with the proposal

MARKETING COMMITTEE REPORT- Deitchman updated the Board. A second draft of the Sponsorship Brochure was before the Board for their review. Deitchman hopes to have the brochure back from the printer in week to ten days. At this time there are two prospective sponsors and Deitchman will be meeting with a possible third. Deitchman hopes with the possible addition of a fourth staff member to be able to concentrate more on marketing.

Foltos feels a discount should be given as a one time introductory offer.

HR COMMITTEE REPORT- Tabled for Executive Session.

OLD BUSINESS- None.

NEW BUSINESS- BATV will be videoing the Loyalty day parade. If the Board would like to march in the parade arrangements will need to be made with the VFW.

Wolff reminded everyone that all committees will be meeting the second Thursday of every month.

ADJOURNMENT- Carlson entertained a motion to adjourn into executive session at 8:19 a.m. **Motion was made by Wolff, seconded by Drexler. A voice vote was taken. Motion passed.** Staff was excused. The Board and scribe remained for closed session.

Motion was made by Scheetz, seconded by Wolff to adjourn the Executive Session at 8:53 a.m. and return into regular session.

ADJOURNMENT- Motion was made by Wolff, seconded by Harris to adjourn the regular meeting at 8:54 a.m.

Line prepared by:
Deanna Kellum